



Dane Ghyll Community Primary School and Nursery

REMOTE LEARNING POLICY

Approved by ¹	
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Remote Learning Policy

Background

In September 2020, all our classes returned to full-time education following the Covid-19 closure in March 2020. Although we hope that the majority of our children will now have an uninterrupted experience, there is the possibility that an individual child, a class bubble, or indeed the whole school, will need to self-isolate for a period of time. We have therefore put in place a plan for remote learning so that all children can continue with their education. Remote learning will be shared with families when they are absent due to circumstances beyond our control, for example, illness, epidemic, pandemic, extreme weather, power loss, etc.

This meets the expectations set out in the DfE guidance 'Remote Education Support' found [here](#).

The school will use the Dojo online platform for remote learning. On this platform will be important information regarding remote learning during absence from school. If a child does not have access to a computer/laptop and/or the internet, the school will do all it can to support children and if necessary provide paper packs of learning. Where funding can be accessed, remote devices (eg, laptops) and/or 4G connections will be sought, particularly for disadvantaged children. Parents will be reminded to make the school aware of any barriers to accessing remote learning.

Remote Learning Lead

The Headteacher is responsible for formulating and overseeing the school's Remote Learning Policy. Any questions about the operation of this policy or any concerns about the viability of any part of this policy should be addressed to the Headteacher, in the first instance.

Preparing for Remote Learning

The following plans and preparations will be put into place to benefit the education of our pupils.

The school will be proactive in ensuring the following is in place:

School leaders will:

- Make sure staff, parents and pupils are aware in advance of the arrangements in place for the continuity of education via remote learning.
- Ensure there is information and a link on how to download the schoolDojo app.
- Ensure all teachers are supplied with a laptop for use in school and at home.
- Ensure Teaching Assistants are supplied with a laptop or ipad for use in school and at home.
- Ensure all pupils have access to technology and the internet at home (survey sent to parents). Paper copies available for pupils who do not have this access or whose parents prefer this way of working.

Staff will:

- Have access to a school email address at school and from home.
- Have access to GSuite and Dojo at school and from home.
- Have access to subject specific online platforms and apps (e.g. White Rose Maths, etc) at school and from home.
- Have received appropriate training.
- Ensure that their computer-based teaching resources are available outside of school.
- Ensure pupils only access online learning platforms using passwords that have been set by school. Accounts pupils and parents set up themselves will not be accepted and will be deleted/blocked.
- Ensure that they have access to key resources not available online at home (e.g. key textbooks, class novels, etc).
- Ensure that they have access to a suitable device for home use and if this is not the case then staff should alert the Headteacher.

Teachers will:

- Ensure all relevant online platform logins are set up and shared with parents at the beginning of the academic year and when new pupils join. Parents can request login details via class Dojo.
- Ensure there is a list of up-to-date and appropriate website links on the Remote Learning webpage to allow parents and pupils to access additional learning resources, if they wish.
- Ensure all pupils are given a work book to keep at home in the event the school or part of the school must close.
- Ensure Teaching Assistants have access to relevant login details.

Pupils will:

- Have access to learning via Dojo.

Parents will:

- Know how to contact staff via Dojo.
- Have access to their child's timetable via the class page on the school website.
- Have access to an information section on the school's Dojo platform which will provide essential information for parents to support their children with remote learning. This will include:

- An equipment list
- A list of online platforms and apps used for remote learning
- Links to websites for additional learning resources
- Video tutorials and instructions to assist and support remote learning and its associated learning platforms.
- Have the opportunity to contact the school confidentially about device and internet access.

Continuity of Education in event of a closure

The school will make provision for remote contact with pupils on a daily basis:

- Pupils will have access to work that allows them to continue with their learning while at home via Dojo
- Pupils will have the ability to interact with their Teacher, Teaching Assistant (where relevant) and peers on a minimum weekly bases via zoom or Google Classroom.

Parents can access support from their child’s class teacher via Dojo during school hours.

The school will attempt to replicate the timetable that pupils follow through the course of a normal school day.

Teachers and Teaching Assistants must make themselves available during their normal working hours and should communicate with the Headteacher if this is not possible.

We are mindful of the challenges of operating remotely online and some subjects and activities do not lend themselves well to remote learning. Therefore, teachers will use alternative and relevant resources for some subjects.

Remote Learning Practice and Recommendations

Dojo alongside Zoom and Google Classroom will be the online platforms for all Remote Learning interactions. Teachers and Teaching Assistants will host videos and audio calls with their class. Pupils can join by clicking the relevant meeting invite. Parents are asked to assist with this. Teachers may choose to record the meeting for easy access at a future date and time.

In addition to the planning sent from the teachers the children can access other learning/activities from the links below.

SUBJECT	WEB LINK	DETAIL
Maths	https://whiterosemaths.com/homelearning/	Using White Rose maths, children will complete a session which includes a video and subsequent questions.
Reading	https://home.oxfordowl.co.uk/reading/free-ebooks/ https://collins.co.uk/pages/big-cat-ebooks Collins at Home	Children are to read from their own reading book or download and read a free e-book from Oxford Owls or Collins Big Cat. Oxford Owl has activities for Reading, English, Maths and Kid’s activities. There are also free resources and activities if you follow the Collins At Home link.
Writing incl. Spelling/Phonics	https://www.talk4writing.com/home-school-units/ https://www.phonicsplay.co.uk/	Using Talk4Writing materials the children will have the opportunity

		to practise their writing skills. Phonics play is free at the moment and has instructions on how to login. There are fun games to play.
Curriculum subjects	https://www.bbc.co.uk/bitesize/this-terms-topics https://classroom.thenational.academy/	BBC Bitesize and the Oak Academy contain a range of different subjects.

BBC Bitesize

[Bitesize Daily](#) has been developed by the BBC to provide new lessons every weekday for pupils in year 1 to year 10. Created in collaboration with teachers and educational experts, its videos and interactive activities cover core subjects and other topics on the school curriculum.

Oak National Academy

The 'teaching content' will be provided to children through age appropriate video content on the DfE published list of educational resources site; from [Oak National Academy](#). In their 'classroom' each lesson is an hour-long. They're delivered by a practising teacher, with a pre-recorded video as well as quizzes, worksheets and creative activities. There's no login or password, and you can access the lessons on any device- pupils only need materials they can find at home.

Other resources

We may use recorded video to provide weekly information, instructional videos and assemblies.

Providing feedback

Teachers must monitor the progress of all children in their class whilst teaching remotely. Children not accessing or completing work will be contacted by school to follow up. Teachers will:

- Provide feedback by adding comments via Dojo for motivational purposes and general improvement.
- Teachers will provide information on any children not engaging in lessons, adding work to Dojo or engaging with online apps.

Engagement

Parents are expected to ensure pupils complete daily school work. School will contact parents regularly and in cases of difficulty accessing the online classroom teachers will call parents to look at solutions. Teachers keep records of pupil engagement. Where parents do not engage, school will do our best to try to re-engage as much as possible.

Contact with pupils/ parents

Parents are able to contact the school via the school office email and class Dojo. Where a pupil is self-isolating on medical ground for a significant period of time, contact will be made via telephone on a weekly basis to monitor learning and provide support if needed. Pupils identified as vulnerable will be contacted by a member of staff on a weekly basis and support offered as necessary.

Safeguarding

Please refer to Child Protection and Safeguarding Policy.

Pupils are reminded that the school Behaviour Policy remains in place during distance learning. Staff abide by the Code of Conduct. Staff monitor and report any safeguarding concerns. Dane Ghyll School will continue to evaluate its remote learning offer and will adjust and amend based on pupil, parent and staff feedback as necessary.

Data protection

When accessing personal data, all staff members will: only use their official school email account and connect to the school network using their school laptop only. Staff members are unlikely to need to collect and/or share personal data. However, if it does become necessary, staff are reminded to collect and/or share as little personal data as possible online. All data collection will be compliant with GDPR guidelines.

Keeping devices secure

All staff will take appropriate steps to ensure their devices remain secure. Computers should be locked if left inactive for a period of time. Operating systems must be up to date – always install the latest updates.

Monitoring arrangements

This policy will be reviewed by the Leadership Team as and when updates to home learning are provided by the government. At present the only 'live lessons' will be used via the Oak Academy.

Links with other policies

This policy is linked to our:

- Behaviour for Learning policy
- Safeguarding and Child protection policy
- Data protection policy and privacy notices
- ICT and internet acceptable use policy
- Online safety policy